APPENDIX D REPORTING TEMPLATE

STAGE Financial Grant Programme Technical report

Date \_\_-\_\_-202\_

**Project full title:**

(max 200 characters)

**Company name:**

**Company registration code:**

**Country of company residence:**

**Responsible person and contact email, phone for this report:**

**Contract number:**

**Project type indicated in the application:**

Preparation of the investment project plan;

Feasibility study;

Technology audit;

Due diligence analysis;

Data collection and analysis for carbon footprint assessment;

Adaptation of business processes;

Procurement of other specialised consultancy and coaching services related to investment plan preparation

**Implemented activities**

Describe in the table below what activities were implemented, how the grant was spent (as it was indicated in the application form) and what results were achieved

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Implemented activity and the result | Invoice number | Invoice issued by | Amount |
| 1 |  |  |  |  |
| n. |  |  |  |  |

Name Signature